IT @ Merton College
Getting Started

On Arrival

- **Activate** and manage your Oxford SSO (Single Sign-On) account at **https://webauth.ox.ac.uk**
- **Access** your Oxford email account at **https://outlook.office.com/**
- **Book** into meals in the Hall at **https://epos.merton.ox.ac.uk**

Web/email access pre-registration

- Should you need to get online in order to activate accounts and set passwords, 'Kiosk' computers are located in the **Mob Library** but must be booked in advance.

Wireless Network Access

- Use "**eduroam**" available across Oxford.
- Your **username** is usually entered in the form: 'mert1234@OX.AC.UK'
- Your **password** is your Remote Access password: **https://register.it.ox.ac.uk**

Computer Rooms

- **Owl & Mob Libraries, Holywell A block basement - check the intranet to see which are currently open**
- Logon using your Oxford SSO username & password (SSO; also known as your Oxford IT account).

IT Questions / Help

- **Check:** the college IT pages on the Merton Intranet
- **Contact:** it-support@merton.ox.ac.uk
- **Visit Us:** drop-in sessions are by an appointment only. Please contact us using the email address above.

Useful links

- **Merton website** https://www.merton.ox.ac.uk
- **Merton IT** https://intranet.merton.ox.ac.uk (College IT link)
- **Nexus FAQs** https://help.it.ox.ac.uk/nexus/help/faq
- **University IT Services** http://www.it.ox.ac.uk

Printers/Printing

- Printers in **Owl & Mob Libraries, Holywell A block basement. Check the intranet to see which are currently in use.**
- via your own devices: see the college Intranet IT pages for details.
- via the web - browse to: https://print.merton.ox.ac.uk
- via email - send attachments to print to: print@merton.ox.ac.uk

Wired Network Access

- A cabled network is available on request only with a valid supporting reason.
- Cabled connections have particular College and University rules.
- **Request** a connection: **https://www.merton.ox.ac.uk/network-registration**

Personal equipment

- Have a **back up** plan for your own files and equipment - computer failure is not considered an adequate reason for failing to submit academic work.
- Some support for personal equipment is available from Oxford University ITS. The College does not provide support for privately owned equipment.

University IT Help

- Oxford University IT Services are located at 13 Banbury Road, OX2 6NN.
- Help Desk **(01865 6) 12345** or email: **help@it.ox.ac.uk**